

MINUTES OF THE MEETING OF THE WILBERFOSS PARISH COUNCIL
Held on Thursday 17th May 2018 at Wilberfoss Community Centre, Main Street, Wilberfoss

Present: Chairman Lesley Hoyer, Louise Ward, Anna Coppinger, Anita Coppinger and John Cooper, together District Councillors Andy Strangeway and Kay West and 3 members of the public.

1. Apologies were received from Vice Chairman Dave Smith and Councillors James Cann and Judy Abernethy

Following receipt of an application for the vacancy from Pete Armstrong, he was duly co-opted.

2. Councillor Cooper declared a pecuniary interest in Planning Application 17/03583/PLF and declined to comment or vote on the Parish Council's decision.

The 15 minute question time was not utilised although it should be noted that there were a couple of queries brought up at the Annual Parish Meeting open forum. One involved access from the village onto the A1079 and the other involved the dangers of vehicular access to the Pavilion. Grass cutting to Storking Lane was briefly mentioned as being a little untidy and we understand the Friendship lunch may no longer take place due to a dispute between a group member and the owners of The Oddfellows Arms.

3. Minutes of the Meeting of the Wilberfoss Parish Council held on 19th April 2018 were signed as a true record.

4 **Planning**

Councillors were notified that Planning Application 18/00544/PLF for the erection of extensions and alterations to existing garage to allow use as additional living space and garage at 3 Pear Tree Close, Wilberfoss and had no observations to make had been granted.

Councillors considered Planning Application 18/01436/VAR Variation of condition 1 (17/03583/PLF) to allow the first floor extension and dormer window to front and construction of dormer extension to rear to be clear glass, or to be deleted, or refer only to bathroom window at 1 Willow Park Road, Wilberfoss. Ward Councillors Strangeway and West declined to comment on the application because of their involvement in various aspects of it. The Parish Council objected to the proposed alteration to the very specific requirements of condition 1 of the planning permission. The requirements were put in place presumably to permit development in such close proximity to neighbouring properties. We feel the condition should therefore remain in force.

5 **District Councillor Reports**

Ward Councillor Strangeway confirmed the approval of the Wilberfest 2 Day Music Event. He further advised that potholes on Moorfield Way, Millfield Close and Willow Park Road/Beckside have been reported by him directly to ERYC. He also confirmed that Andrew Addison has replaced Rob Brown as our Highways contact.

The Clerk confirmed that there had been no urgent decisions taken since the last meeting.

6 **Progress Reports**

Councillor Cooper updated members on the work he and the Clerk had undertaken to become GDPR compliant. Further work is necessary and he asked for a permanent agenda item on the subject in future. Negotiations to move the parish website from its current host is taking place and the website will be revamped once the content has been released. The new website will be more tablet and smartphone friendly. A change in host will provide access to new email addresses. It was confirmed that an external Data Protection Officer is no longer a stipulation for Parish and Town Councils.

7 **Environment & Community Matters**

Councillor Cann will be asked to raise the flag on the 2nd June and the official date in June of the Queen's Birthday.

A brief discussion took place with regard to the Parish Council's 5 year plan and in particular the provision of funds from Newton Quarry which could help to fund a wooden bus shelter at the bottom of Wilberfoss Hill. Ward Councillor Strangeway offered to follow up on his initial enquiries with regard to this.

The Clerk confirmed that the new notice board was being housed in the village and a quote from Grimston Landscapes was approved. Subsequent to the meeting the Clerk was able to confirm that installation will take place within the next fortnight.

8 **Councillors' Reports and items for future Agendas:**

Councillor Anna Coppinger reported a further incident of anti-social behaviour and the Clerk suggested reporting this and future events to 101 – the police non-emergency number. The Clerk was asked to encourage other residents through the Newsletter to do the same. Councillor Ward will provide Council members with the name and contact details of the new PCSO.

The Chairman advised that a review of staff salaries will be undertaken and presented to Council at the June meeting.

9 **Administration**

The Clerk reported that a couple of residents had been in touch with regard to inconsiderate and illegal parking and Pete Armstrong advised that he would provide notices that can be placed on car windscreens.

10 **Finance**

The Clerk advised that £9250.00 has been received by way of the first instalment of this year's Precept.

Payment was approved for the following transactions:

Chairman's Allowance	£13.20
HMRC	Confidential
Clerk's work from home pay	Confidential
Clerk's April salary	Confidential
Litter Picker	Confidential
Clerk's telephone and broadband quarterly expenses	£166.17
Clerk's expenses (PC Monitor)	£101.86
Acer Garden Services	£447.60
Smith – travel expenses – A1079 meeting	£12.35
Smith – travel expenses – Neighbourhood Watch Forum	£27.95
Wilberfoss Community Centre (Hire Charges)	£15.00

Meeting closed 8.28 pm

..... Lesley Hoyer (Chairman)

..... S M Wills (Clerk)